རྒྱལ་ཡོངས་ཚོགས་འདུའི་རྒྱུང་ཆེན་ཡིག་ཚང་།

NATIONAL ASSEMBLY SECRETARIAT
THIMPHU: BHUTAN

NAS/HRS-2/2019/ July 1, 2019

VACANCY ANNOUNCEMENT

The National Assembly Secretariat is pleased to announce the following vacancy for in-service on **lateral transfer:**

Position Title	**Position Level**	**Minimum Required Qualification**	**No. of slot**	**Division**	**Superstructure**
Personal Secretary	P3-P5	Bachelors	1	Office of the Opposition Leader	Administration Service

Interested In-Service Civil Servants who are within the same Super Structure Group (i.e. Administration Service) may apply. For the eligibility criteria, please refer section 14.5 of the Transfer Rules and Regulations, BCSR 2018 (available atwww.rcsc.gov.bt).

Applicants with relevant qualification/training and work experience shall be given preference for the purpose of short listing.

Application along with the following documents must reach HR Section, National Assembly Secretariat, Thimphu on or before **July 15, 2019.**

Documents required:

1. Copy of updated Curriculum Vitae generated from CSIS, RCSC
2. Copy of valid Citizenship ID Card.
3. Copy of valid Audit clearance
4. Security Clearance Certificate which shall be verified online
5. No Objection Certificate from working agency.
6. Copy of Medical Fitness Certificate.
7. PE Rating for last 2 years (2016-2017, 2017-2018 (ModEx Result))

Director